

Report of the Chief Executive

REVISIONS TO THE CONSTITUTION1. Purpose of report

To recommend approval of revisions to the Constitution.

2. Detail

A review of the Council's Constitution is being carried out. In July 2018, the first tranche of revisions was brought forward for approval to include revisions to the Council Procedure Rules, which were re-named as Standing Orders.

It is proposed that there are now revisions to the Financial Regs (contracts) to reflect the current procurement arrangements and the Council's new Procurement Strategy approved by members at Policy and Performance Committee on 3 July 2019.

It is also proposed that the Proper Officer functions are brought up to date to reflect the current management structure, and therefore responsibilities, as well as the current legislative references. The Proper Officer functions were last updated in 1974. The substitutes must also be updated. The 1974 Report authorised the Chief Executive to act as Proper Officer in any matters, unless this function has been delegated to another officer by committee in their absence, the officer to act is a member of the "Central Management Team". This is out of date. As are the current list of authorised signatories.

A number of authorities include their Proper Officer functions as part of the Constitution. In view of the current revision of the Constitution it is proposed that the final version is incorporated into Broxtowe's Constitution.

The Proposed Financial Regs (Contracts) and the Proper Officer functions are attached at the appendix.

3. Other Options

The Council has a legal duty to keep its Constitution up to date. The new content is a mix of updates and proposals to bring the Council in line with legislation and improve the management of the Council, which the Council has a discretion to accept or not.

4. Financial Implications

There are no financial implications for this report.

Recommendation

Council is asked to RESOLVE to approve the revisions to the Financial Regs (Contracts) and the Proper Officer Functions.

Background papers

Nil